



**BA-PHALABORWA MUNICIPALITY**  
**MEMORANDUM**  
**- BUDGET AND TREASURY \_**

**TO** : Prospective Service Provider  
**FROM** : SCM /STORES  
**DATE** : 05/02/2025  
**ENQUIRIES** : STORES  
**TELEPHONE** : 015 780 6361/62  
**REF** : RFQ7201

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **13/02/2025 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
	Machinery for Fun fair		
	Date: 22/02/2025 – 01/03/2025		
	Valid Engineering Safety Certificate		
	Valid Public liability Insurance		
	A minimum of 8 machines		
	The Cost must be all Inclusive		

**Please number your quotes (Your Ref No)**

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The Municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals) 20  
is further evaluated : 20 for 100% Black owned;  
18 for at least 51% Black owned; and  
14 for Less than 51% Black owned